

# VPAT™

## Voluntary Product Accessibility Template®

### Version 1.3

The purpose of the **Voluntary Product Accessibility Template**, or **VPAT™**, is to assist Federal contracting officials and other buyers in making preliminary assessments regarding the availability of commercial “Electronic and Information Technology” products and services with features that support accessibility. It is assumed and recommended that offerers will provide additional contact information to facilitate more detailed inquiries.

The first table of the Template provides a summary view of the Section 508 Standards. The subsequent tables provide more detailed views of each subsection. There are three columns in each table. Column one of the Summary Table describes the subsections of subparts B and C of the Standards. The second column describes the supporting features of the product or refers you to the corresponding detailed table, e.g., “equivalent facilitation.” The third column contains any additional remarks and explanations regarding the product. In the subsequent tables, the first column contains the lettered paragraphs of the subsections. The second column describes the supporting features of the product with regard to that paragraph. The third column contains any additional remarks and explanations regarding the product.

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Date: September 2009

Name of Product: StampPDF Plug-in for Adobe Acrobat: StampPDF 4.6 will work with Acrobat 6, 7, 8 or 9. This VPAT is written for StampPDF 4.6 and either Acrobat 8 or 9.

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# Summary Table

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### Voluntary Product Accessibility Template®

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
Section 1194.21 <a href="#">Software Applications and Operating Systems</a>	Applicable	Supports with exceptions
Section 1194.22 <a href="#">Web-based Internet Information and Applications</a>	Not Applicable	Plug-in for Adobe Acrobat. Not a web based application.
Section 1194.23 <a href="#">Telecommunications Products</a>	Not Applicable	Plug-in for Adobe Acrobat, not a telecommunications product.
Section 1194.24 <a href="#">Video and Multi-media Products</a>	Not Applicable	Does not have Video or multimedia capabilities.
Section 1194.25 <a href="#">Self-Contained, Closed Products</a>	Not Applicable	Plug-in for Adobe Acrobat, not a self-contained, closed product.
Section 1194.26 <a href="#">Desktop and Portable Computers</a>	Not Applicable	Plug-in for Adobe Acrobat. Does not include Hardware
Section 1194.31 <a href="#">Functional Performance Criteria</a>	Applicable	Supports
Section 1194.41 <a href="#">Information, Documentation and Support</a>	Applicable	Supports

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## **Section 1194.21 Software Applications and Operating Systems – Detail**

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<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
<p>(a) When software is designed to run on a system that has a keyboard, product functions shall be executable from a keyboard where the function itself or the result of performing a function can be discerned textually.</p>	<p>Supports with Exceptions</p>	<p>Selecting StampPDF items under the Document Menu of Adobe Acrobat requires a mouse or voice commands.</p> <p>Selecting color during the creation of a new Stamp Item File requires a mouse click. Selecting a gradation of black to white requires the ability to click once and slide the mouse</p>
<p>(b) Applications shall not disrupt or disable activated features of other products that are identified as accessibility features, where those features are developed and documented according to industry standards. Applications also shall not disrupt or disable activated features of any operating system that are identified as accessibility features where the application programming interface for those accessibility features has been documented by the manufacturer of the operating system and is available to the product developer.</p>	<p>Supports</p>	<p>StampPDF does not disrupt or disable Windows operating system accessibility features such as filter keys, toggle key, sticky keys or the on-screen keyboard.</p>
<p>(c) A well-defined on-screen indication of the current focus shall be provided that moves among interactive interface elements as the input focus changes. The focus shall be programmatically exposed</p>	<p>Support with Exceptions</p>	<p>Supports through Adobe Acrobat.</p>

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
so that Assistive Technology can track focus and focus changes.		
(d) Sufficient information about a user interface element including the identity, operation and state of the element shall be available to Assistive Technology. When an image represents a program element, the information conveyed by the image must also be available in text.	Supports	StampPDF does not use images to represent a program element.
(e) When bitmap images are used to identify controls, status indicators, or other programmatic elements, the meaning assigned to those images shall be consistent throughout an application's performance.	Supports	StampPDF does not use bitmap images to identify controls.
(f) Textual information shall be provided through operating system functions for displaying text. The minimum information that shall be made available is text content, text input caret location, and text attributes.	Supports with exceptions	Text in the StampPDF item dialog box does not increase in size.
(g) Applications shall not override user selected contrast and color selections and other individual display attributes.	Supports	StampPDF does not change user selected contrast or colors.
(h) When animation is displayed, the information shall be displayable in at least one non-animated presentation mode at the option of the user.	Supports	StampPDF does not use animation.
(i) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.	Supports	StampPDF does not use color coding.
(j) When a product permits a user to adjust color and contrast	Supports	StampPDF users can select from the full color

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
settings, a variety of color selections capable of producing a range of contrast levels shall be provided.		palette available in the operating system.
(k) Software shall not use flashing or blinking text, objects, or other elements having a flash or blink frequency greater than 2 Hz and lower than 55 Hz.	Supports	StampPDF does not use flashing or blinking text or objects.
(l) When electronic forms are used, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	Not Applicable	StampPDF does not control electronic forms functionality. That is controlled by Adobe Acrobat.

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## ***Section 1194.22 Web-based Internet information and applications – Detail***

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<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(a) A text equivalent for every non-text element shall be provided (e.g., via "alt", "longdesc", or in element content).	Not Applicable	StampPDF is a plug-in for Adobe Acrobat and does not work in a web-based environment.
(b) Equivalent alternatives for any multimedia presentation shall be synchronized with the presentation.	Not Applicable	See 1194.22 (a)
(c) Web pages shall be designed so that all information conveyed with color is also available without color,	Not Applicable	See 1194.22 (a)

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
for example from context or markup.		
(d) Documents shall be organized so they are readable without requiring an associated style sheet.	Not Applicable	See 1194.22 (a)
(e) Redundant text links shall be provided for each active region of a server-side image map.	Not Applicable	See 1194.22 (a)
(f) Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric shape.	Not Applicable	See 1194.22 (a)
(g) Row and column headers shall be identified for data tables.	Not Applicable	See 1194.22 (a)
(h) Markup shall be used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers.	Not Applicable	See 1194.22 (a)
(i) Frames shall be titled with text that facilitates frame identification and navigation	Not Applicable	See 1194.22 (a)
(j) Pages shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.	Not Applicable	See 1194.22 (a)
(k) A text-only page, with equivalent information or functionality, shall be provided to make a web site comply with the provisions of this part, when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.	Not Applicable	See 1194.22 (a)
(l) When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script	Not Applicable	See 1194.22 (a)

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
shall be identified with functional text that can be read by Assistive Technology.		
(m) When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with §1194.21(a) through (l).	Not Applicable	See 1194.22 (a)
(n) When electronic forms are designed to be completed on-line, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	Not Applicable	See 1194.22 (a)
(o) A method shall be provided that permits users to skip repetitive navigation links.	Not Applicable	See 1194.22 (a)
(p) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.	Not Applicable	See 1194.22 (a)

Note to 1194.22: The Board interprets paragraphs (a) through (k) of this section as consistent with the following priority 1 Checkpoints of the Web Content Accessibility Guidelines 1.0 (WCAG 1.0) (May 5 1999) published by the Web Accessibility Initiative of the World Wide Web Consortium: Paragraph (a) - 1.1, (b) - 1.4, (c) - 2.1, (d) - 6.1, (e) - 1.2, (f) - 9.1, (g) - 5.1, (h) - 5.2, (i) - 12.1, (j) - 7.1, (k) - 11.4.

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**Section 1194.23 Telecommunications Products –  
Detail**

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<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
<p>(a) Telecommunications products or systems which provide a function allowing voice communication and which do not themselves provide a TTY functionality shall provide a standard non-acoustic connection point for TTYs. Microphones shall be capable of being turned on and off to allow the user to intermix speech with TTY use.</p>	<p>Not Applicable</p>	<p>Not a Telecommunications product.</p>
<p>(b) Telecommunications products which include voice communication functionality shall support all commonly used cross-manufacturer non-proprietary standard TTY signal protocols.</p>	<p>Not Applicable</p>	<p>See 1194.23 (a)</p>
<p>(c) Voice mail, auto-attendant, and interactive voice response telecommunications systems shall be usable by TTY users with their TTYs.</p>	<p>Not Applicable</p>	<p>See 1194.23 (a)</p>
<p>(d) Voice mail, messaging, auto-attendant, and interactive voice response telecommunications systems that require a response from a user within a time interval, shall give an alert when the time interval is about to run out, and shall provide sufficient time for the user to indicate more time is required.</p>	<p>Not Applicable</p>	<p>See 1194.23 (a)</p>



<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(e) Where provided, caller identification and similar telecommunications functions shall also be available for users of TTYs, and for users who cannot see displays.	Not Applicable	See 1194.23 (a)
(f) For transmitted voice signals, telecommunications products shall provide a gain adjustable up to a minimum of 20 dB. For incremental volume control, at least one intermediate step of 12 dB of gain shall be provided.	Not Applicable	See 1194.23 (a)
(g) If the telecommunications product allows a user to adjust the receive volume, a function shall be provided to automatically reset the volume to the default level after every use.	Not Applicable	See 1194.23 (a)
(h) Where a telecommunications product delivers output by an audio transducer which is normally held up to the ear, a means for effective magnetic wireless coupling to hearing technologies shall be provided.	Not Applicable	See 1194.23 (a)
(i) Interference to hearing technologies (including hearing aids, cochlear implants, and assistive listening devices) shall be reduced to the lowest possible level that allows a user of hearing technologies to utilize the telecommunications product.	Not Applicable	See 1194.23 (a)
(j) Products that transmit or conduct information or communication, shall pass through cross-manufacturer, non-proprietary, industry-standard codes, translation protocols, formats or other	Not Applicable	See 1194.23 (a)

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
<p>information necessary to provide the information or communication in a usable format. Technologies which use encoding, signal compression, format transformation, or similar techniques shall not remove information needed for access or shall restore it upon delivery.</p>		
<p>(k)(1) Products which have mechanically operated controls or keys shall comply with the following: Controls and Keys shall be tactilely discernible without activating the controls or keys.</p>	<p>Not Applicable</p>	<p>See 1194.23 (a)</p>
<p>(k)(2) Products which have mechanically operated controls or keys shall comply with the following: Controls and Keys shall be operable with one hand and shall not require tight grasping, pinching, twisting of the wrist. The force required to activate controls and keys shall be 5 lbs. (22.2N) maximum.</p>	<p>Not Applicable</p>	<p>See 1194.23 (a)</p>
<p>(k)(3) Products which have mechanically operated controls or keys shall comply with the following: If key repeat is supported, the delay before repeat shall be adjustable to at least 2 seconds. Key repeat rate shall be adjustable to 2 seconds per character.</p>	<p>Not Applicable</p>	<p>See 1194.23 (a)</p>
<p>(k)(4) Products which have mechanically operated controls or keys shall comply with the following: The status of all locking or toggle controls or keys shall be visually discernible, and discernible either through touch</p>	<p>Not Applicable</p>	<p>See 1194.23 (a)</p>

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
or sound.		

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## **Section 1194.24 Video and Multi-media Products – Detail**

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<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
<p>a) All analog television displays 13 inches and larger, and computer equipment that includes analog television receiver or display circuitry, shall be equipped with caption decoder circuitry which appropriately receives, decodes, and displays closed captions from broadcast, cable, videotape, and DVD signals. As soon as practicable, but not later than July 1, 2002, widescreen digital television (DTV) displays measuring at least 7.8 inches vertically, DTV sets with conventional displays measuring at least 13 inches vertically, and stand-alone DTV tuners, whether or not they are marketed with display screens, and computer equipment that includes DTV receiver or display circuitry, shall be equipped with caption decoder circuitry which appropriately receives, decodes, and displays closed captions from broadcast, cable, videotape, and DVD signals.</p>	<p>Not Applicable</p>	<p>StampPDF is a plug-in for Adobe Acrobat and does not include hardware.</p>

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(b) Television tuners, including tuner cards for use in computers, shall be equipped with secondary audio program playback circuitry.	Not Applicable	See 1194.24 (a)
(c) All training and informational video and multimedia productions which support the agency's mission, regardless of format, that contain speech or other audio information necessary for the comprehension of the content, shall be open or closed captioned.	Not Applicable	We do not currently provide training and informational videos for StampPDF Plug-in.
(d) All training and informational video and multimedia productions which support the agency's mission, regardless of format, that contain visual information necessary for the comprehension of the content, shall be audio described.	Not Applicable	We do not currently provide training and informational videos for StampPDF Plug-in.
(e) Display or presentation of alternate text presentation or audio descriptions shall be user-selectable unless permanent.	Not Applicable	Not a function of StampPDF Plug-in.

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## **Section 1194.25 Self-Contained, Closed Products – Detail**

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<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(a) Self contained products shall be usable by people with disabilities without requiring an end-user to attach Assistive	Not Applicable	StampPDF is a plug-in for Adobe Acrobat and is not a self-contained, closed product.

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
Technology to the product. Personal headsets for private listening are not Assistive Technology.		
(b) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.	Not Applicable	See 1194.25 (a)
(c) Where a product utilizes touchscreens or contact-sensitive controls, an input method shall be provided that complies with §1194.23 (k) (1) through (4).	Not Applicable	See 1194.25 (a)
(d) When biometric forms of user identification or control are used, an alternative form of identification or activation, which does not require the user to possess particular biological characteristics, shall also be provided.	Not Applicable	See 1194.25 (a)
(e) When products provide auditory output, the audio signal shall be provided at a standard signal level through an industry standard connector that will allow for private listening. The product must provide the ability to interrupt, pause, and restart the audio at anytime.	Not Applicable	See 1194.25 (a)
(f) When products deliver voice output in a public area, incremental volume control shall be provided with output amplification up to a level of at least 65 dB. Where the ambient noise level of the environment is above 45 dB, a volume gain of at least 20 dB above the ambient level shall be user selectable. A function shall be provided to	Not Applicable	See 1194.25 (a)

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
automatically reset the volume to the default level after every use.		
(g) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.	Not Applicable	See 1194.25 (a)
(h) When a product permits a user to adjust color and contrast settings, a range of color selections capable of producing a variety of contrast levels shall be provided.	Not Applicable	See 1194.25 (a)
(i) Products shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.	Not Applicable	See 1194.25 (a)
(j) (1) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: The position of any operable control shall be determined with respect to a vertical plane, which is 48 inches in length, centered on the operable control, and at the maximum protrusion of the product within the 48 inch length on products which are freestanding, non-portable, and intended to be used in one location and which have operable controls.	Not Applicable	See 1194.25 (a)
(j)(2) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: Where any operable	Not Applicable	See 1194.25 (a)

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
control is 10 inches or less behind the reference plane, the height shall be 54 inches maximum and 15 inches minimum above the floor.		
(j)(3) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: Where any operable control is more than 10 inches and not more than 24 inches behind the reference plane, the height shall be 46 inches maximum and 15 inches minimum above the floor.	Not Applicable	See 1194.25 (a)
(j)(4) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: Operable controls shall not be more than 24 inches behind the reference plane.	Not Applicable	See 1194.25 (a)

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## **Section 1194.26 Desktop and Portable Computers – Detail**

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<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(a) All mechanically operated controls and keys shall comply with §1194.23 (k) (1) through (4).	Not Applicable	StampPDF is not Hardware.

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(b) If a product utilizes touchscreens or touch-operated controls, an input method shall be provided that complies with §1194.23 (k) (1) through (4).	Not Applicable	See 1194.26 (a)
(c) When biometric forms of user identification or control are used, an alternative form of identification or activation, which does not require the user to possess particular biological characteristics, shall also be provided.	Not Applicable	See 1194.26 (a)
(d) Where provided, at least one of each type of expansion slots, ports and connectors shall comply with publicly available industry standards	Not Applicable	See 1194.26 (a)

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## **Section 1194.31 Functional Performance Criteria – Detail**

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<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(a) At least one mode of operation and information retrieval that does not require user vision shall be provided, or support for Assistive Technology used by people who are blind or visually impaired shall be provided.	Supports with Exceptions	Adobe Acrobat 8 & 9 provide full support for screen readers and screen magnifier users. Text in StampPDF stamp file dialogs do not enlarge, however the text is accessible to screen readers.
(b) At least one mode of operation		Adobe Acrobat 8 & 9



<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
and information retrieval that does not require visual acuity greater than 20/70 shall be provided in audio and enlarged print output working together or independently, or support for Assistive Technology used by people who are visually impaired shall be provided.	Supports with Exceptions	provide full support for screen readers and screen magnifier users. Text in StampPDF stamp file dialogs do not enlarge, however the text is accessible to screen readers.
(c) At least one mode of operation and information retrieval that does not require user hearing shall be provided, or support for Assistive Technology used by people who are deaf or hard of hearing shall be provided	Supports	Hearing is not required to use StampPDF Plug-in.
(d) Where audio information is important for the use of a product, at least one mode of operation and information retrieval shall be provided in an enhanced auditory fashion, or support for assistive hearing devices shall be provided.	Supports	Hearing is not required to use StampPDF Plug-in.
(e) At least one mode of operation and information retrieval that does not require user speech shall be provided, or support for Assistive Technology used by people with disabilities shall be provided.	Supports	Speech is not required to use StampPDF Plug-in.
(f) At least one mode of operation and information retrieval that does not require fine motor control or simultaneous actions and that is operable with limited reach and strength shall be provided.	Supports with Exceptions	<p>Selecting StampPDF items under the Document Menu of Adobe Acrobat requires a mouse or voice commands.</p> <p>Selecting color during the creation of a new Stamp Item File requires a mouse click Selecting a gradation of black to white requires the ability</p>

<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
		to click once and slide the mouse.  StampPDF does not require simultaneous actions and is operable with limited reach and strength.

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## **Section 1194.41 Information, Documentation and Support – Detail**

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<b>Criteria</b>	<b>Supporting Features</b>	<b>Remarks and explanations</b>
(a) Product support documentation provided to end-users shall be made available in alternate formats upon request, at no additional charge	Supports	StampPDF documentation is provided in PDF format. Documentation is also available from our website in html format.
(b) End-users shall have access to a description of the accessibility and compatibility features of products in alternate formats or alternate methods upon request, at no additional charge.	Supports	Information on accessibility is available by phone, by e-mail and online through our website.
(c) Support services for products shall accommodate the communication needs of end-users with disabilities.	Supports	Support services are available by phone, by e-mail and online through our website.

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